

HFMA WA-AK Chapter

Treasurer

Responsibilities:

- Serve on the Executive Committee
- Receive and disburse the funds of the Chapter
- Keep and preserve proper vouchers and books of account that shall be open to inspection by the Board of Directors and subject to periodic review
- Deposit funds of the Chapter in such financial institutions as may be approved by the Board of Directors and shall disburse funds only upon approved vouchers
- Submit regular financial reports to the Board of Directors and an annual financial report to the Chapter membership and National